

Hourly "packs" for non-profits – conditions for requests

Every judicial year beginning in 2012-2013, Altea will offer non-profits (asbl and *associations de fait reconnues*) that are active in the defence of human rights and the construction of a sustainable society respectful of the environment five times twenty hours of legal services provided by one of the firm's lawyers.

The basic conditions of operation of the project, which take their cue from Altea's active involvement in social responsibility, are as follows:

- A documented request must be sent to Altea in writing (info@altea.be) including the exact content of the legal services requested, the goal sought, its tie to the fight for human rights, citizen rights or the protection of immigrant rights, and the requesting non-profit's activities and references.
- Altea is free to accept or refuse any request and will choose the lawyer(s) to be assigned to the project. Requests that are related to the practice of available lawyers and aren't urgent (legal opinions, review of draft regulations, assistance for the preparation of an appeal to the Constitutional Court) will have priority.
- The firm guarantees the same quality of service as that provided for any other case.
- Altea's contribution will not exceed 20 hours of work per project. Should this hour quota be exceeded, the non-profit in question can explicitly choose to continue working with the firm under its usual conditions which it will then be informed of.
- A single twenty-hour pack is available per requesting non-profit and per judicial year.
- If requested, non-profits awarded a pack will agree to have their names listed as a non-profit partner of the law firm, unless there are special circumstances preventing this.